

Guide to the Consolidated Students of the University of Nevada, Las Vegas Records

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Summary Information

Repository:	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
Creator:	Consolidated Students of the University of Nevada, Las Vegas
Title:	Consolidated Students of the University of Nevada, Las Vegas Records
ID:	UA-00029
Date [inclusive]:	1965 to 2019
Physical Description:	22.55 Cubic Feet (42 boxes and 1 flat file)
Physical Description:	22.89 Linear Feet
Physical Description:	2,388 Digital Files (11.090 GB) 3GA, 3GP, ART, BMP, CSV, DOC, DOCX, GDOC, GIF, GSLIDES, HTML, JPEG, M4A, MP3, MP4, PDF, PDF/A, PNG, PPTX, PSD, PUB, RTF, WAV, WMA, WK4, WPD, XLS, XLSX, ZIP
Language of the Material:	English
Abstract:	The Consolidated Students of the University of Nevada, Las Vegas Records are comprised of meeting minutes, agendas, publications, funding and planning documents, and memoranda created by the Consolidated Students of the University of Nevada, Las Vegas (CSUN) from 1965 to 2019. CSUN is the undergraduate student government of the University of Nevada, Las Vegas. The records include information about how CSUN operates on a daily basis as well as the type of activities CSUN sponsors.

Preferred Citation

Consolidated Students of the University of Nevada, Las Vegas Records, 1965-2019. UA-00029. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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Historical Background

The Consolidated Students of the University of Nevada, Las Vegas (CSUN) is the University of Nevada, Las Vegas (UNLV) undergraduate student government. The purpose of CSUN is to

"represent the voice of students, build a campus community, and to create a memorable college experience." CSUN is comprised of three branches: Executive, Legislative, and Judicial. The Executive Branch oversees all CSUN activities and is comprised of the Student Body President, Vice President, Senate President, Senate President Pro Tempore, and one appointed non-voting member. The Legislative Branch functions as CSUN's Senate. The Senate is comprised of twenty-five senators from all nine UNLV colleges. The Senate votes on various bills and funding proposals throughout the year. The Judicial Branch consists of nine justices who hear cases relating to CSUN activity and interprets CSUN's constitution and bylaws.

Source:

"About," *Consolidated Students of the University of Nevada, Las Vegas*, accessed October 30, 2017, <https://www.unlv.edu/csun/about>.

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Scope and Contents Note

The Consolidated Students of the University of Nevada, Las Vegas Records are comprised of both physical and digital meeting minutes, agendas, publications, funding and planning documents, and memoranda created by the Consolidated Students of the University of Nevada, Las Vegas (CSUN) from 1965 to 2019. CSUN is the undergraduate student government of the University of Nevada, Las Vegas (UNLV). The records mainly provide information on how the three different branches (Executive, Legislative, and Judicial) of CSUN operate. The collection documents activities of defunct committees like the Organizations board and Services board. The records also document how CSUN interacts with, serves, and represents the students of UNLV through events, scholarships, elections, lobbying, and hearings. The records provide significant documentation of CSUN activities at UNLV and show how the student government of UNLV has grown since 1965.

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Arrangement

These records are arranged into five series:

Series I. Executive Branch, 1975-2016;

Series II. Judicial Branch, 1989-2019;

Series III. Legislative Branch, 1973-2017;

Series IV. Publications, 1965-2010;

Series V. Committee Meetings, 1982-2018.

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Administrative Information

Access Note

The materials in this collection have not been fully processed and must be reviewed for protected information prior to access. Protected information includes: personally identifiable information, personal health information, student records, records regarding disciplinary procedures, records that compromise security or operations, legal communications, and legal work product. Requests for access must be made in advance to allow time for the materials to be reviewed. Please contact Special Collections and Archives for more information.

Publication Rights

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Acquisition Note

Materials are periodically transferred to the University Archives by the Consolidated Students of the University of Nevada, Las Vegas; accession numbers: 2016-058, 2017-08, 2017-31, 2017-079, 2020-075, 2020-101, 2021-007, and 2021-147.

Additions

Additions to these records are received annually.

Appraisal Note

Tammi Kim performed minimal appraisal on the digital files and deleted the following types of files: temporary, corrupted, student coursework, duplicates, and personnel files.

Processing Note

In 2017, Maggie Bukowski processed the collection and created the finding aid in ArchivesSpace. In 2020, Tammi Kim minimally processed the 2020 addition and updated the finding aid. Digital files were transferred from Google Drive and access files created. In 2021, Tammi Kim accessioned the 2021 additions and updated the finding aid. Digital files from the 2021 additions were accessioned and described but access files were not created at this time.

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Names and Subjects

- Student activities
- College student government -- Elections
- Higher education and state -- West (U.S.)
- University of Nevada, Las Vegas -- History

Collection Inventory

I. Executive Branch, 1975 to 2017

Physical Description: 4.65 Cubic Feet (8 boxes and 1 flat file)

Physical Description: 4.21 Linear Feet

Physical Description: 55 Digital Files (0.260 GB) M4A, MP3, MP4, PDF/A, WAV

Scope and Contents Note: The Executive Branch series contains memoranda, reports, meeting minutes, agendas, and election materials created by the Executive Branch of the Consolidated Students of the University of Nevada, Las Vegas (CSUN) from 1975 to 2017. The Executive Branch oversees all CSUN activities. The materials particularly highlight memoranda sent by Executive Branch members from 1975 to 1978.

Arrangement: The materials are arranged chronologically.

Title/Description	Containers
Executive Branch memoranda, 1975-1977	box 05
Executive Branch memoranda, 1976-1978	box 09
Executive Branch memoranda, 1977-1978	box 04
Nevada Open Meeting Law manuals, Consolidated Students of the University of Nevada, Las Vegas (CSUN) constitution, CSUN fee restructure analysis report, 1991-2016	box 07
Executive board meeting minutes and agendas, 2001-2009	box 33
Memoranda, statutes and bylaws, approved constitutional amendments, President David B. Ashley evaluation, 2001-2010	box 06
Executive Board meeting minutes and agendas, 2003-2006	box 34
CSUN poster and Las Vegas Convention and Business Authority brochures about Las Vegas Dome, 2004-2016	flat file 39
Elections rules, election meeting minutes, homecoming planning, 2007-2015	box 08
Elections Commission and Executive Board agendas, minutes, and meeting recordings, 2014 to 2017	digital file 00

Physical Description: 55 Digital Files (0.260 GB) M4A, MP3, MP4, PDF/A, WAV

Executive Board meeting minutes, 2004 to 2006	box 40
Executive Board meeting minutes, 2000 to 2006	box 42
Executive board meeting minutes, memoranda, and reports; CSUN presidential speech; student organizations funding requests; homecoming organizing information packets, 1995 to 2004	digital file 00
Physical Description: 89 Digital Files (0.0038 GB) DOC, RTF, WPD, XLS	

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II. Judicial Branch, 1989 to 2019

Physical Description: 1.83 Cubic Feet (3 Boxes)

Physical Description: 1.65 Linear Feet

Physical Description: 142 Digital Files (0.170 GB) PDF/A

Scope and Contents Note: The Judicial Branch Series is comprised of submitted cases, majority opinions, and Judicial Council meeting minutes from 1989 to 2019 created by the Judicial Branch of the Consolidated Students of the University of Nevada, Las Vegas (CSUN). The Judicial Branch consists of nine justices and hears cases relating to CSUN activity and interprets the CSUN constitution and bylaws. The Judicial Branch Series highlights cases submitted to the Judicial Branch as well as majority opinions handed down.

Arrangement: The materials are arranged chronologically.

Title/Description	Containers
Submitted cases, majority opinions, Judicial Council meeting minutes, 1989-2000	box 01
Submitted cases, majority opinions, Judicial Council meeting minutes, 1989-2015	box 02
Agendas, bylaws, ways and means committee minutes, 2001-2016	box 03
Judicial Council agendas and minutes; case law library; bylaws committee agendas, minutes, and bylaws revisions, 2011 to 2019	digital file 00
Physical Description: 142 Digital Files (0.170 GB) PDF/A	
Judicial Council-CSUN constitutional referendum election, 2013	box 41

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III. Legislative Branch, 1973 to 2018

Physical Description: 13.76 Cubic Feet (26 boxes)

Physical Description: 14.51 Linear Feet

Physical Description: 790 Digital Files (6.820 GB) 3GA, DOCX, JPG, M4A, MP3, MP4, PDF, PDF/A, PNG, PPTX, PSD, WAV, WMA, XLSX, ZIP

Scope and Contents Note: The Legislative Branch Series is comprised of Senate meeting minutes and agendas from 1973 to 2018 created by the Consolidated Students of the University of Las Vegas, Nevada

(CSUN). The Legislative Branch houses the CSUN senate which is comprised of twenty-five senators from all nine of the University of Nevada, Las Vegas (UNLV) colleges.

Arrangement: The materials are arranged chronologically.

Title/Description	Containers
Senate meeting minutes and agendas, 1973-1982	box 13
Senate meeting minutes sessions two through five, 1973-1977	box 14
Senate meeting minute sessions six through seven, 1977-1979	box 15
Senate meeting minutes and agendas, 1976-1978	box 12
Senate meeting minutes sessions eight through eleven, 1979-1981	box 16
Senate meeting minute sessions twelve through thirteen, 1981-1983	box 17
Senate meeting minutes sessions fourteen through fifteen, 1983-1985	box 18
Senate meeting minutes sessions sixteen through eighteen, 1985-1988	box 19
Senate meeting minutes sessions nineteen through twenty, 1988-1990	box 20
Senate meeting minutes sessions twenty-one through twenty-two, 1990-1992	box 21
Senate meeting minutes sessions twenty-three through twenty-four, 1992-1994	box 22
Senate meeting minutes sessions twenty-five through twenty-six, 1994-1996	box 23
Senate meeting minutes sessions twenty-six through twenty-seven, 1996-1997	box 24
Senate meeting minutes sessions twenty-seven through twenty-eight, 1997-1998	box 25
Senate meeting minutes sessions twenty-eight through twenty-nine, 1998-1998	box 26
Senate meeting minutes sessions thirty through thirty-one, 1999-2001	box 27
Senate meeting minute sessions thirty-one through thirty-two, 2001-2003	box 28
Senate meeting minutes sessions thirty-two through thirty-three, 2001-2003	box 29
Senate meeting minutes sessions thirty-three through thirty-four, 2003-2004	box 30
Senate meeting minutes session thirty-four, 2003-2004	box 31
Senate meeting minutes sessions thirty-four through thirty-six, 2004-2006	box 32
Senate meeting minutes thirty-seven through thirty-eight, 2006-2008	box 33
Audio recordings of Senate meetings, 1990s	box 35
Audio recordings of Senate meetings, 1980s-1990s	box 36
Audio recordings of Senate meetings, 2000s	box 37

Audio recordings of Senate meetings, 2000s	box 38
Senate and committee agendas, minutes, and meeting recordings, 2011 to 2018 Physical Description: 790 Digital Files (6.820 GB) 3GA, M4A, MP3, MP4, PDF/A, WAV, WMA	digital file 00
Senate meeting minutes, 2003 to 2004	box 40

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IV. Publications, 1965-2010

Physical Description: 0.60 Cubic Feet (2 boxes)

Physical Description: 0.63 Linear Feet

Physical Description: 24 Digital Files (0.0030 GB) JPEG, PDF/A

Scope and Contents Note: The Publication series contains various publications the Consolidated Students of the University of Nevada, Las Vegas (CSUN) supported. Also included are financial and budgetary reports.

Arrangement: The materials are arranged chronologically.

Title/Description	Containers
CSUN publications including <i>Nevada Southern University Free Press</i> , <i>Vagus Nerve</i> , and budget and financial reports, 1965-2010	box 11
CSUN publications including <i>Calliope</i> , <i>CSUN Connection</i> , <i>Factor E</i> , <i>Matrix</i> , and <i>Vagus Nerve</i> , 1976-2007	box 10
<i>Vagus Nerve</i> submissions, 2009-2010 Physical Description: 24 Digital Files (0.00299 GB) JPEG, PDF/A	digital file 00
<i>Vagus Nerve</i> issue 3; Rebel Radio bylaws, operating policies, and contract form, 2001 to 2004 Physical Description: 7 Digital Files (0.0035 GB) DOC, PDF	digital file 00
CSUN and Rebel Yell budget invoices and reports, student fee waivers, 1997 to 2003 Physical Description: 90 Digital Files (0.0034 GB) DOC, WK4, XLS	digital file 00

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V. Committee Meetings, 1982 to 2018

Physical Description: 1.72 Cubic Feet (4 boxes)

Physical Description: 1.87 Linear Feet

Physical Description: 1,376 Digital Files (3.835 GB) ART, BMP, CSV, DOC, DOCX, GDOC, GIF, GSLIDES, HTML, JPG, M4A, MP3, PDF, PNG, PSD, PPTX, PUB, RTF, WPD, WK4, XLS, XLSX, ZIP

Scope and Contents Note: The Committee Meetings series (1982-2018) primarily contains meeting minutes, memoranda, and reports for different committees within CSUN including Constitution and Bylaws, Elections board, Health and Safety, Oversight, Scholarship and Grants, University Advocacy, and Ways and Means. This series also includes committee records for other groups that were previously part of CSUN including

the Organizations board and Services board. This series includes operational and working files of Jim Moore, who was the business manager for CSUN, as well as records on the student-run radio station and CSUN's literary magazine.

Arrangement: Materials are arranged loosely by topic.

Title/Description	Containers
Elections Board meeting minutes, election results, revised senate statutes, 2010 to 2016	box 41
Elections, Executive, Judicial, Publications, and Senate board meeting recordings, approximately 1982 to 2009 Physical Description: 77 Audio Cassettes	box 43
Elections board meeting minutes; election rules and brochures; election filing packets and candidacy requirements, 2003 to 2004 Physical Description: 44 Digital Files (0.0018 GB) BMP, DOC, PUB, XLS	digital file 00
Organization board meeting minutes, funding requests, operational policies, student organization recognition procedures, 1990, 1999 Physical Description: 18 Digital Files (0.0007 GB) DOC, XLS	digital file 00
CSUN Services board meeting minutes, budget files, memoranda, funding requests; student organization information packets, 1999 to 2002 Physical Description: 70 Digital Files (0.0046 GB) ART, DOC, JPG, PUB, XLS	digital file 00
CSUN Business Manager (Jim Moore) working and operational files, 1994 to 1999 Physical Description: 459 Digital Files (0.0070 GB) DOC, XLS	digital file 00
Constitution and Bylaws, 2017 to 2018 Physical Description: 93 Digital Files (0.907 GB) DOCX, GDOC, M4A, MP3, PDF, ZIP	digital file 00
Health and Safety, 2017 to 2018 Physical Description: 28 Digital Files (0.356 GB) DOCX, M4A, PDF, PPTX	digital file 00
Oversight, 2017 to 2018 Physical Description: 38 Digital Files (0.403 GB) DOCX, M4A, MP4, PDF	digital file 00
Scholarship and Grants, 2017 to 2018 Physical Description: 73 Digital Files (0.221 GB) DOCX, M4A, PDF, XLSX	digital file 00
University Advocacy, 2017 to 2018 Physical Description: 68 Digital Files (0.603 GB) CSV, DOCX, GIF, HTML, M4A, MP3, PDF, ZIP	digital file 00
Ways and Means, 2017 to 2018 Physical Description: 343 Digital Files (1.370 GB) 3GP, DOCX, GSLIDES, JPG, M4A, MP3, PDF, PNG, PPTX, XLSX, ZIP	digital file 00

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