

## Guide to the Mesquite Club Records MS-00429

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## Summary Information

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<b>Repository:</b>	University of Nevada, Las Vegas. University Libraries. Special Collections Division.
<b>Creator:</b>	Mesquite Club (Las Vegas, Nev.)
<b>Title:</b>	Mesquite Club Records
<b>ID:</b>	MS-00429
<b>Date [inclusive]:</b>	1911-2014
<b>Physical Description:</b>	36.25 Linear Feet 40 boxes, 3 oversize boxes
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The organizational records of the Mesquite Club document the oldest women's service club in Las Vegas from 1911 to 2014. The records contain the administrative, service, and social activities of the club and include its administrative structure, its numerous community service projects and social events, and the club's relations with the General Federation of Women's Clubs (GFWC). Material includes minutes, correspondence, committee reports, newsletters, scrapbooks, and photographs.

### Preferred Citation

Mesquite Club Records, 1911-2014. MS-00429. Special Collections, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

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## Historical Background

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The Mesquite Club was established in 1911 by a group of women interested in educating themselves and in improving the community. This was just six years after the railroad auctioned off building lots to start the town of Las Vegas, and the same year that the town was officially incorporated. The club took its name from the Mesquite tree, a type of local vegetation that provided nourishment and basic necessities to native peoples and early settlers. The club affiliated with the General Federation of Women's Clubs (GFWC) in 1912, and was incorporated as a non-profit organization under Nevada law in 1927, renewing this status in 1977.

Two of the Mesquite Club's charter members were Las Vegas pioneers Helen J. Stewart and Delphine Squires (Mrs. C.P.), and through the years, many of the town's most prominent women have been members of the Mesquite Club. One of their first educational activities involved studying aspects of the state of Nevada, its principal cities, native Indian populations, topography, and resources. The Club also held many social events, but their primary activity was community service. Their first project was addressing the need for shade trees in the desert town. In addition to raising money for cottonwood trees, the members of the Mesquite Club saw that the trees were planted on every lot, and continued to care for them until they were full-grown. Another community improvement project undertaken by the Mesquite Club in its early years was the establishment of a public library; the club has continued to support public libraries as well as the University of Nevada, Las Vegas (UNLV) Library throughout the years.

Club members also supported war efforts during both world wars by making items for the Red Cross and participating in the United States Overseas (USO). They initiated the Secret Witness and Neighborhood Watch programs in the late 1970s and early 1980s, and have supported community improvement projects such as the creation of senior centers and welfare programs for women and children. In addition, they have supported the adoption of child protection legislation, and promoted substance abuse prevention education in Nevada.

The Mesquite Club has also focused on promoting culture in the Las Vegas community. They have provided an endowment to the UNLV Library to buy children's literature, and have donated funds to open the UNLV Center for the Performing Arts. The Club contributes to many local performing and visual arts organizations, and frequently presents art, flower, and fashion shows that are open to the public. In 1972, the Mesquite Club created the Memorial Rose Garden in Lorenzi Park, a civic beautification project that continues to be an interest of the club today.

The Mesquite Club raises funds by hosting internal club events such as card parties, luncheons, teas, and auctions. The club also raises money by renting out their private clubhouse to the public for events such as weddings and parties. Another major fundraiser is the Christmas Gift Wrap Project, which is held each year at a local mall during the Christmas season. At the end of each club year (September to May), the Club donates this money to a number of different worthy causes throughout Las Vegas.

In 1962, the Mesquite Club established its Junior Mesquite branch for women between the ages of 21 to 40 interested in social activities and community service. The club meets at night in the Mesquite clubhouse to accommodate members who work. Although there is an adviser from the Mesquite Club who attends the Board of Directors meetings, Junior Mesquite has its own officers, fundraisers, and charitable projects. It is affiliated with the Nevada Federation of Women's Clubs and the General Federation of Women's Clubs. Junior Mesquite members are invited to join the Mesquite Club after they pass the age of 40.

Evening Mesquite was started in 1991 for clubwomen who couldn't attend daytime Mesquite Club meetings. Although considered part of the main club (its officers are Mesquite Club officers), it does have its own chairwoman, fundraising and charitable projects. It also meets in the Mesquite clubhouse.

The Mesquite Club continues to address the needs of the Las Vegas community today in various ways. They help educate the citizens of Las Vegas on current affairs, promote culture, and address community improvement issues. They also have a deep sense of history regarding both the Las Vegas community and the Mesquite Club, and celebrate the past presidents of the club each year with a special tea.

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## Scope and Contents Note

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The organizational records of the Mesquite Club document the oldest women's service club in Las Vegas, Nevada from 1911 to 2014. The material documents the administrative, service, and social activities of the club. The records include minutes, correspondence, committee reports, newsletters, scrapbooks, awards, clubhouse information, and photographs.

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## Arrangement

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Materials were arranged either chronologically or alphabetically within each series or sub-series as appropriate.

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## Administrative Information

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### Access

This collection is open for research, with the exception of materials that are restricted to protect privacy.

### Publication Rights

Materials in this collection may be protected by copyrights and other rights. See [Reproductions and Use](#) on the UNLV Special Collections website for more information about reproductions and permissions to publish.

### Acquisition Note

Materials were donated by the Mesquite Club in 2001, 2008, 2009, and 2013; accession numbers 2001-009, 2009-032, 2013-023.

## Addition

Further additions are anticipated.

## Processing Note

Accession 2001-09 was processed by Susan Gregg. Accessions 2009-32 and 2013-23 were processed by Joyce Moore. In 2015, the description was revised and enhanced to bring it into compliance with current professional standards and entered into ArchivesSpace.

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## Related Materials

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### Related Collections:

UNLV Special Collections also holds three publications related to the Mesquite Club and a manuscript collection of a former club president;

Blackman, Isabelle Slavin, *History of the Mesquite Club*; F849.L35 B63 1966,

Squires, Delphine Anderson, *The Mesquite Club*; F849.L35 S685 1940,

Blackman, Isabelle Slavin, *Biographies of Past Presidents of Mesquite, 1911-1967*; F849.L35 B62 1967.

Blanche Zucker-Bozarth Papers, 1963-2005. MS-00372. Special Collections, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

UNLV Microforms contains microfilm versions of the Mesquite Club records from 1914-1997.

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## Controlled Access Headings

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- Women -- Societies and clubs -- Las Vegas (Nev.)
- Charity organization -- Nevada
- Community organization -- Nevada -- Clark County -- History
- Mesquite Club (Las Vegas, Nev.)

- General Federation of Women's Clubs

## Collection Inventory

### Series I: Administrative records, 1911-1998

#### Scope and Contents

The administrative records series of the Mesquite Club from 1911 to 1998 include financial records, legal records, business and board meetings and agendas, reports, correspondence, scrapbooks, guest books, and miscellaneous files.

#### Arrangement

Material is arranged alphabetically.

Title/Description	Containers	
Financial records		
Account book, 1911-1929	Box 1	Folder 1
Account book, 1929-1936	Box 1	Folder 2
Financial statements, 1980-1981	Box 1	Folder 3
Financial statements, 1973-1974	Box 1	Folder 4
Financial statements, 1982,1983	Box 1	Folder 5
Financial statements, 1984-1985	Box 1	Folder 6
Financial statements, 1985-1986	Box 1	Folder 7
Financial statements, 1986-1987	Box 1	Folder 8
Financial statements, 1988-1989	Box 1	Folder 9
Financial statements, 1991, 1992	Box 1	Folder 10
Financial statements, 1992-1993	Box 1	Folder 11
Financial statements, 1994-1995	Box 1	Folder 12
Income tax report, 1986-1988 and 1990-1992	Box 1	Folder 13
Informational statement of receipts and expenditures, 1958	Box 1	Folder 14
Kitchen loans, undated	Box 1	Folder 15
Tax exempt status, undated	Box 1	Folder 16
Treasurer's reports, 1984-1985, 1985-1986, and 1986-1987	Box 1	Folder 17
Treasurer's reports, 1994-1995	Box 1	Folder 18
Treasurer's reports, 1995-1996	Box 1	Folder 19
UNLV library endowment, undated	Box 1	Folder 20

Legal records		
Andress parking lot agreement, undated	Box 1	Folder 21
Articles of Incorporation, 1927 and 1977	Box 1	Folder 22
Articles of Incorporation, original, 1927	Box 1	Folder 23
Articles of Incorporation, copy, undated	Box 1	Folder 24
Davidson trust, 1976	Box 1	Folder 25
Neal legal matter, undated	Box 1	Folder 26
State of Nevada, undated	Box 1	Folder 27
State of Nevada: Employment Security Department, 1981	Box 1	Folder 28
State of Nevada: Nevada Industrial Commission, Indus, 1981-1985	Box 1	Folder 29
Xenos lawsuit, 1994-1997	Box 1	Folder 30-37
<b><u>RESTRICTED:</u></b> <b>RESTRICTED</b>		
Materials are restricted to protect privacy.		
Business and board meeting minutes and agendas		
Executive board meeting minutes, 1911-1919	Box 1	Folder 38
Executive board meeting minutes, 1961-1962	Box 1	Folder 39
Executive board meeting minutes, 1962-1963	Box 1	Folder 40
Executive board meeting minutes, 1963-1964	Box 1	Folder 41
Executive board meeting minutes, 1964-1965	Box 1	Folder 42
Executive board meeting minutes, 1965-1966	Box 1	Folder 43
Executive board meeting minutes, 1966-1967	Box 1	Folder 44
Executive board meeting minutes, 1967-1968	Box 1	Folder 45
Executive board meeting minutes, 1968-1969	Box 1	Folder 46
Executive board meeting minutes, 1969-1970	Box 1	Folder 47
Executive board meeting minutes, 1970-1971	Box 1	Folder 48
Executive board meeting minutes, 1971-1972	Box 1	Folder 49
Executive board meeting minutes, 1972-1973	Box 2	Folder 1
Executive board meeting minutes, 1973-1974	Box 2	Folder 2
Executive board meeting minutes, 1974-1975	Box 2	Folder 3
Executive board meeting minutes, 1982-1983	Box 2	Folder 4
Executive board meeting minutes, 1993-1994	Box 2	Folder 5
Executive board meeting minutes, 1994-1995	Box 2	Folder 6



Executive board meeting minutes, 1995-1996	Box 2	Folder 7
Executive board meeting minutes, 1996 June-December	Box 2	Folder 8
Executive board meeting minutes, 1997 January-May	Box 2	Folder 9
Executive board meeting minutes, 1997 June-December	Box 2	Folder 10
Executive board meeting minutes, 1998 January-May	Box 2	Folder 11
Executive board meeting minutes, 1945-1953	Box 2	Folder 12
Regular business meeting minutes, 1911-1913	Box 2	Folder 13
Regular business meeting minutes, 1916-1923	Box 2	Folder 14
Regular business meeting minutes, 1928-1935	Box 2	Folder 15
Regular business meeting minutes, 1935-1945	Box 2	Folder 16
Regular business meeting minutes, 1961-1962	Box 2	Folder 17
Regular business meeting minutes, 1962-1963	Box 2	Folder 18
Regular business meeting minutes, 1963-1964	Box 2	Folder 19
Regular business meeting minutes, 1964-1965	Box 2	Folder 20
Regular business meeting minutes, 1965-1966	Box 2	Folder 21
Regular business meeting minutes, 1966-1967	Box 2	Folder 22
Regular business meeting minutes, 1967-1968	Box 2	Folder 23
Regular business meeting minutes, 1968-1969	Box 2	Folder 24
Regular business meeting minutes, 1969-1970	Box 2	Folder 25
Regular business meeting minutes, 1970-1971	Box 2	Folder 26
Regular business meeting minutes, 1971-1972	Box 3	Folder 1
Regular business meeting minutes, 1972-1973	Box 3	Folder 2
Regular business meeting minutes, 1973-1974	Box 3	Folder 3
Regular business meeting minutes, 1974-1975	Box 3	Folder 4
Regular business meeting minutes, 1982	Box 3	Folder 5
Regular business meeting minutes, 1993-1994	Box 3	Folder 6
Regular business meeting minutes, 1994-1995	Box 3	Folder 7
Regular business meeting minutes, 1995-1996	Box 3	Folder 8
Executive Board Meeting agendas, 1993-1998	Box 3	Folder 9-14
Regular meeting agendas, 1993-1996	Box 3	Folder 15-17
<b>Reports</b>		
Committee reports, 1982-1983	Box 3	Folder 18
Committee reports, 1993-1994	Box 3	Folder 19

Committee reports, 1994-1995	Box 3	Folder 20
Membership correspondence, 1991-1992	Box 3	Folder 21
Membership list, 1940	Box 3	Folder 22
Membership, provisional, 1992-1993	Box 3	Folder 23
Membership reports, 1985-1991	Box 3	Folder 24
Membership transfers, undated	Box 3	Folder 25
President's reports to members, undated	Box 3	Folder 26
Publicity reports, undated	Box 3	Folder 27
Silver Tea and Garden Tea reports, undated	Box 3	Folder 28
Ways and Means reports, 1984-1990	Box 3	Folder 29
Year end reports, 1984-1985	Box 3	Folder 30
Year end reports, 1985-1986	Box 3	Folder 31
Year end reports, 1986-1987	Box 3	Folder 32
Year end reports, 1987-1988	Box 3	Folder 33
Year end reports, 1988-1989	Box 3	Folder 34
Year end reports, 1989-1990	Box 3	Folder 35
Year end reports, 1990-1991	Box 3	Folder 36
Year end reports, 1991-1992	Box 3	Folder 37
Year end reports, 1992-1993	Box 3	Folder 38
Year end reports, 1993 December	Box 3	Folder 39
Year end reports, 1993-1994	Box 3	Folder 40
Year end reports, 1995	Box 3	Folder 41
Correspondence		
Correspondence, 1958, 1960, 1977	Box 3	Folder 42
Correspondence, 1976	Box 3	Folder 43
Correspondence, 1977	Box 3	Folder 44
Correspondence, 1977-1978	Box 4	Folder 1
Correspondence, 1978-1979	Box 4	Folder 2
Correspondence, 1985-1987	Box 4	Folder 3
Correspondence-incoming, 1989-1990	Box 4	Folder 4
Correspondence-incoming, 1989-1990	Box 4	Folder 5
Correspondence-incoming, 1990-1991	Box 4	Folder 6
Correspondence-incoming, 1990-1991	Box 4	Folder 7

Correspondence-incoming, 1990-1991	Box 5	Folder 1
Correspondence, President elect, 1991-1992	Box 5	Folder 2
Correspondence, 1993	Box 5	Folder 3
Correspondence, 1993-1994	Box 5	Folder 4
Correspondence, 1994-1995	Box 5	Folder 5
Correspondence, 1995-1996	Box 5	Folder 6
Correspondence, 1996-1997	Box 5	Folder 7
Correspondence, Southern Nevada Children's Home, undated	Box 5	Folder 8
President's scrapbooks		
President's scrapbook, 1912-1926	Box 6	Folder 1
President's scrapbook, 1926-1941	Box 6	Folder 2
President's scrapbook, 1944-1949	Box 6	Folder 3
President's scrapbook, 1949-1953	Box 6	Folder 4
President's scrapbook, 1953-1956	Box 6	Folder 5
President's scrapbook, 1962-1964	Box 6	Folder 6
President's scrapbook, 1964-1965	Box 7	Folder 1
President's scrapbook, 1965-1966	Box 7	Folder 2
President's scrapbook, 1967-1968	Box 7	Folder 3
President's scrapbook, 1967-1969	Box 7	Folder 4
President's scrapbook, 1968-1969	Box 7	Folder 5
President's scrapbook, 1969-1970	Box 7	Folder 6
President's scrapbook, 1970-1971	Box 7	Folder 7
President's scrapbook, 1971-1972	Box 8	Folder 1
President's scrapbook, 1972-1973	Box 8	Folder 2
President's scrapbook, 1973-1974	Box 8	Folder 3
President's scrapbook, 1974-1975	Box 8	Folder 4
President's scrapbook, 1975-1976	Box 8	Folder 5
President's scrapbook, 1966-1967	Box 9	Folder 1
President's scrapbook, 1979-1980	Box 9	Folder 2
President's scrapbook, 1976-1977	Box 10	Folder 1
President's scrapbook, 1976-1977	Box 10	Folder 2
President's scrapbook, 1977-1978	Box 10	Folder 3
President's scrapbook, 1978-1979	Box 10	Folder 4

Community Activities of Members, 1980-1981	Box 10	Folder 5
President's scrapbook, 1980-1981	Box 11	Folder 1
President's scrapbook, 1981-1982	Box 11	Folder 2
President's scrapbook, 1982-1983	Box 11	Folder 3
President's scrapbook, 1983-1984	Box 12	Folder 1
President's scrapbook, 1983-1984	Box 12	Folder 2
President's scrapbook, 1986-1987	Box 12	Folder 3
75th Anniversary Scrapbook, 1986	Box 13	Folder 1
President's scrapbook, 1987-1988	Box 13	Folder 2
President's scrapbook, 1988-1989	Box 13	Folder 3
President's scrapbook, 1989-1990	Box 13	Folder 4
President's scrapbook, 1990-1991	Box 14	Folder 1
President's scrapbook, 1990-1991	Box 14	Folder 2
President's scrapbook, 1992-1993	Box 14	Folder 3
President's scrapbook, 1993-1994	Box 14	Folder 4
President's scrapbook, 1995-1996	Box 15	Folder 1
President's scrapbook, 1996-1997	Box 15	Folder 2
President's scrapbook, 1997-1998	Box 15	Folder 3
President's scrapbook, 1998-1999	Box 15	Folder 4
Guest books		
Guest book: Garden Tea, 1958-1964 and 1973	Box 16	Folder 1
Guest book, 1953-1955	Box 16	Folder 2
Guest book, 1962-1965	Box 16	Folder 3
Guest book, 1967-1969	Box 16	Folder 4
Guest book, 1969-1970	Box 16	Folder 5
Guest book, 1970-1971	Box 16	Folder 6
Guest book, 1971	Box 16	Folder 7
Guest book, 1971-1972	Box 16	Folder 8
Guest book, 1972-1973	Box 16	Folder 9
Guest book, 1973-1974	Box 16	Folder 10
Guest book, 1974-1975	Box 16	Folder 11
Guest book, 1975-1976	Box 16	Folder 12
Guest book, 1976-1977	Box 16	Folder 13

Guest book, 1977-1978	Box 16	Folder 14
Guest book, 1978-1979	Box 16	Folder 15
Guest book, 1979-1980	Box 16	Folder 16
Guest book, 1980-1981	Box 17	Folder 1
Guest book, 1981-1982	Box 17	Folder 2
Guest book, 1982-1983	Box 17	Folder 3
Guest book, 1983-1984	Box 17	Folder 4
Guest book, 1984-1985	Box 17	Folder 5
Guest book, 1985-1986	Box 17	Folder 6
Guest book, 1986-1987	Box 17	Folder 7
Guest book, 1987-1988	Box 17	Folder 8
Guest book, 1988-1989	Box 17	Folder 9
Guest book, 1989-1990	Box 17	Folder 10
Guest book, 1990-1991	Box 17	Folder 11
Guest book, 1991-1992	Box 17	Folder 12
Guest book, 1995-1996	Box 17	Folder 13
Miscellaneous files		
Evening Mesquite, 1991-1992	Box 18	Folder 1
Evening Mesquite, 1992-1993	Box 18	Folder 2
Evening Mesquite, 1993-1994	Box 18	Folder 3
Evening Mesquite, 1994-1995	Box 18	Folder 4
Evening Mesquite, 1995-1996	Box 18	Folder 5
Evening Mesquite, 1996-1997	Box 18	Folder 6
Junior Mesquite Club bylaws, undated	Box 18	Folder 7
Junior Mesquite Club membership, undated	Box 18	Folder 8
Junior Mesquite Club programs, undated	Box 18	Folder 9
Parliamentary procedure, undated	Box 18	Folder 10
Parliamentary procedure workshop, undated	Box 18	Folder 11
Procedure for closed meetings, undated	Box 18	Folder 12
Procedures, undated	Box 18	Folder 14
Procedure for honorary membership, 1982-1983	Box 18	Folder 13
Review of Development of Evening Mesquite, 1997	Box 18	Folder 15

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## Series II: Community service projects, 1969-1998

### Scope and Contents

The community service projects from 1969 to 1998 contain files and scrapbooks.

### Arrangement Note

Material is arranged alphabetically.

Title/Description	Containers	
Project Files		
Cardiopulmonary resuscitation (CPR) project, 1981-1982	Box 18	Folder 16
Child and Family Services project, 1994-1995	Box 18	Folder 17
Drug Free Youth project, 1986-1988	Box 18	Folder 18
Environmental Conservation program, 1974-1976	Box 18	Folder 19
Neighborhood Watch, Officer Friendly, 1976-1978	Box 18	Folder 20
Neighborhood Watch, Officer Friendly, 1976-1978	Box 18	Folder 21
Neighborhood Watch, 1977-1978	Box 19	Folder 1
Points of Light, 1991-1992	Box 19	Folder 2
Secret Witness program, 1980-1982	Box 19	Folder 3
Rose Garden liaison report, 1972, 1974-1976	Box 19	Folder 4
Rose Garden liaison report, 1976-1977	Box 19	Folder 5
Rose Garden liaison report, 1980, 1982-1983	Box 19	Folder 6
Rose Garden liaison report, 1983-1984	Box 19	Folder 7
Rose Garden liaison report, 1987	Box 19	Folder 8
Rose Garden-final report by Flo Mlynarczyk, 1993-1997	Box 19	Folder 9
Senior Citizen Center project, 1976-1977	Box 19	Folder 10
Southern Nevada Blind Center, Special Olympics, 1974	Box 19	Folder 11
Trace Code of Nevada project, 1984-1985	Box 19	Folder 12
Tree planting project, 1990-1992	Box 19	Folder 13
Women's Development Center Re-entry program, 1991-1992	Box 19	Folder 14
Project Scrapbooks		
Business for Beauty scrapbook, 1969-1971	Box 20	Folder 1
Community Achievement scrapbook, 1956-1958	Box 20	Folder 2

Community Improvement project scrapbook, 1968-1970	Box 20	Folder 3
Community Improvement project scrapbook, 1972-1974	Box 20	Folder 4
Community Improvement project scrapbook, 1974-1976	Box 20	Folder 5
Community Improvement project scrapbook, 1975-1976	Box 21	Folder 1
Community Improvement project scrapbook, 1976-1978	Box 21	Folder 2
Community Improvement project scrapbook, 1976-1978	Box 21	Folder 3
Community Improvement project scrapbook, 1980-1982	Box 21	Folder 4
Community Improvement project scrapbook, 1980-1982	Box 21	Folder 5
Community Improvement project scrapbook, 1986-1988	Box 21	Folder 6
Community Improvement project scrapbook, 1996-1998	Box 21	Folder 7
Environmental Responsibility program scrapbook, 1971	Box 22	Folder 1
Neighborhood Watch project scrapbook, 1978-1980	Box 22	Folder 2
Rose Garden project scrapbook, 1980-1981	Box 22	Folder 3
Rose Garden project scrapbook, 1985-1987	Box 22	Folder 4
Trace Code project scrapbook, 1984-1986	Box 22	Folder 5

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### Series III: Publications, 1911-1999

#### Scope and Contents

The Mesquite Club publications from 1911 to 1999 include biographies of past presidents, cookbooks, newsletters, and yearbooks.

#### Arrangement note

Material is arranged alphabetically.

Title/Description	Containers	
Biographies of Past Presidents		
Biographies of past presidents, undated	Box 23	Folder 1
Biographies of past presidents, first draft, undated	Box 23	Folder 2
Club members' biographical information, undated	Box 23	Folder 3
Cookbook		
Cookbook, undated	Box 23	Folder 4
Cookbook correspondence, undated	Box 23	Folder 5
Cookbook, first draft, undated	Box 23	Folder 6
Newsletters		

Mesquiter newsletter, 1977-1978	Box 24	Folder 1
Mesquiter newsletter, 1977-1978	Box 24	Folder 2
Mesquiter newsletter, 1979-1980	Box 24	Folder 3
Mesquiter newsletter, 1981-1982	Box 24	Folder 4
Mesquiter newsletter, 1982-1983	Box 24	Folder 5
Mesquiter newsletter, 1983	Box 24	Folder 6
Mesquiter newsletter, 1984-1985	Box 24	Folder 7
Mesquiter newsletter, 1985-1986	Box 24	Folder 8
Mesquiter newsletter, 1986-1987	Box 24	Folder 9
Mesquiter newsletter, 1987-1988	Box 24	Folder 10
Mesquiter newsletter, 1988-1989	Box 24	Folder 11
Mesquiter newsletter, 1989-1990	Box 24	Folder 12
Mesquiter newsletter, 1990-1991	Box 24	Folder 13
Mesquiter newsletter, 1991	Box 24	Folder 14
Mesquiter newsletter, 1995-1996	Box 24	Folder 15
Mesquiter newsletter, president's messages, 1993-1994	Box 24	Folder 16
Mesquiter newsletter, president's messages, 1994-1995	Box 24	Folder 17
New member handbook, 1994	Box 24	Folder 18
Swatter newsletter (Jr. Mesquite), undated	Box 24	Folder 19
Yearbooks		
Yearbooks, 1914-1915 and 1915-1916	Box 25	Folder 1
Yearbooks, 1920-1921, 1922-1923, 1923-1924	Box 25	Folder 2
Yearbooks, 1924-1925, 1925-1926, 1926-1927	Box 25	Folder 3
Yearbooks, 1927-1928, 1928-1929, 1929-1930, 1930-1931	Box 25	Folder 4
Yearbooks, 1932-1933, 1933-1934, 1934-1935	Box 25	Folder 5
Yearbooks, 1935-1936, 1936-1937, 1937-1938	Box 25	Folder 6
Yearbooks, 1938-1939 and 1939-1940	Box 25	Folder 7
Yearbooks, 1920-1941 and 1941-1942	Box 25	Folder 8
Yearbooks, 1942-1943 and 1943-1944	Box 25	Folder 9
Yearbooks, 1944-1945 and 1945-1946	Box 25	Folder 10
Yearbooks, 1946-1947 and 1947-1948	Box 25	Folder 11
Yearbooks, 1948-1949 and 1949-1950	Box 25	Folder 12
Yearbooks, 1950-1951 and 1951-1952	Box 25	Folder 13



Yearbooks, 1952-1953 and 1953-1954	Box 25	Folder 14
Yearbooks, 1954-1955 and 1955-1956	Box 25	Folder 15
Yearbooks, 1956-1957 and 1957 revised	Box 25	Folder 16
Yearbooks, 1957-1958, 1958-1959, 1959-1960	Box 25	Folder 17
Yearbooks, 1960-1961 and 1961-1962	Box 25	Folder 18
Yearbooks, 1962-1963 and 1963 revised	Box 25	Folder 19
Yearbooks, 1963-1964	Box 25	Folder 20
Yearbooks, 1964-1965 and 1965-1966	Box 25	Folder 21
Yearbooks, 1966-1967, 1967-1968, 1968-1969	Box 25	Folder 21
Yearbooks, 1966-1967, 1967-1968, 1968-1969	Box 25	Folder 22
Yearbooks, 1969-1970 and 1970-1971	Box 25	Folder 23
Yearbooks, 1971-1972 and 1972-1973	Box 25	Folder 24
Yearbooks, 1973-1974 and 1974-1975	Box 25	Folder 25
Yearbooks, 1975-1976 and 1976-1977	Box 25	Folder 26
Yearbooks, 1977-1978 and 1978-1979	Box 26	Folder 1
Yearbooks, 1979-1980 and 1980-1981	Box 26	Folder 2
Yearbooks, 1981-1982 and 1982-1983	Box 26	Folder 3
Yearbooks, 1984 and 1984-1985	Box 26	Folder 4
Yearbooks, 1985-1986 and 1986-1987	Box 26	Folder 5
Yearbooks, 1987-1988 and 1988-1989	Box 26	Folder 6
Yearbooks, 1989-1990 and 1990-1991	Box 26	Folder 7
Yearbooks, 1991-1992 and 1992-1993	Box 26	Folder 8
Yearbooks, 1993-1994 and 1994-1995	Box 26	Folder 9
Yearbooks, 1995-1996 and 1996-1997	Box 26	Folder 10
Yearbooks, 1997-1998 and 1998-1999	Box 26	Folder 11

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#### **Series IV: Mesquite clubhouse building records, 1977-1997**

##### **Scope and Contents**

The building records contains information pertaining to the ownership, maintenance, and rental of the Mesquite Clubhouse.

**Arrangement**

Material is arranged alphabetically.

<b>Title/Description</b>	<b>Containers</b>	
Alarmco alarm system, undated	Box 27	Folder 1
Building inventory, 1990-1993	Box 27	Folder 2
Building records, 1983-1992	Box 27	Folder 3
Building records, 1993-1994	Box 27	Folder 4
Building records, 1992-1993	Box 27	Folder 5
Building records, 1994-1995	Box 27	Folder 6
Building records, 1994-1995	Box 27	Folder 7
Building records, 1995-1996	Box 27	Folder 8
Building records, 1996-1997	Box 27	Folder 9
Clubhouse lighting, undated	Box 27	Folder 10
Clubhouse security, undated	Box 27	Folder 11
Decorating and building improvement, undated	Box 27	Folder 12
Kitchen Dough Raisers, 1982-1983	Box 27	Folder 13
Kitchen purchases, undated	Box 27	Folder 14
Kitchen renovation committee final report, undated	Box 27	Folder 15
Mary Gardner letter, undated	Box 27	Folder 16
Parking lot, 1977, 1984, and 1992	Box 27	Folder 17
Patio ad-hoc committee, 1986-1987	Box 27	Folder 18
Rental contracts, undated	Box 27	Folder 19
Rental records, 1985-1992	Box 27	Folder 20
Sound system, undated	Box 27	Folder 21

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**Series V: General Federation of Women's Clubs affiliation, 1958-1998****Scope and Contents**

The General Federation of Women's Clubs (GFWC) affiliation records (1958-1998) includes committee reports to the GFWC from Mesquite Club and materials from the GFWC sent to the Mesquite Club, leadership award program, and a volunteer slide program.

**Arrangement Note**

Material is arranged alphabetically.

<b>Title/Description</b>	<b>Containers</b>	
Committee reports to GFWC, 1983	Box 27	Folder 22
Committee reports to GFWC, 1985	Box 27	Folder 23
Committee reports to GFWC, 1988	Box 27	Folder 24
Committee reports to GFWC, 1989	Box 27	Folder 25
Committee reports to GFWC, 1990	Box 27	Folder 26
Committee reports to GFWC, 1992	Box 27	Folder 27
Committee reports to GFWC, 1993	Box 27	Folder 28
Committee reports to GFWC, 1994-1995	Box 27	Folder 29
Committee reports to GFWC, 1995-1996	Box 27	Folder 30
Committee report to GFWC, 1996-1997	Box 27	Folder 31
Committee reports to GFWC, 1997-1998	Box 27	Folder 32
GFWC Clubwoman, undated	Box 27	Folder 33
GFWC convention report, 1989-1990	Box 27	Folder 34
GFWC convention report, 1993-1994	Box 27	Folder 35
GFWC convention scrapbook, 1958	Box 27	Folder 36
GFWC convention skit, 1992	Box 27	Folder 37
GFWC miscellaneous reports, 1988, 1993	Box 27	Folder 38
GFWC Outstanding Clubwoman Leadership Award program, 1986-1988	Box 27	Folder 39
GFWC Women's History and Resource Center, undated	Box 27	Folder 40
Nevada Federation of Women's Clubs (NFWC), undated	Box 27	Folder 41
President's reports to NFWC, undated	Box 27	Folder 42
President's statistical report to GFWC, 1988 and 1989	Box 27	Folder 43
"Unity in Diversity", undated	Box 27	Folder 44
Volunteer slide program, undated	Box 27	Folder 45

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**Series VI: Photographs and artifacts, 1987-1988**

Physical Description: 1 Linear Feet 1 box

**Scope and Contents**

The photographs and artifacts from 1987 and 1988 include individual prints of past presidents and group prints, awards, photographic negatives, and a scroll.

**Arrangement Note**

Material remains in the order in which it was received.

Title/Description	Containers
Miscellaneous awards, oversized, undated	Box 28
Miscellaneous photographs, oversized, undated	Box 28
Photographs, oversized, undated	Box 28
Photographs of past presidents, undated	Box 28
Photograph negatives, 1987-1988	Box 28
Scroll, undated	Box 28

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**Series VII: Miscellaneous files, 1911-1993**

Physical Description: 1 Linear Feet 1 box

**Scope and Contents**

The miscellaneous records include awards, an audio cassette "Nevada Yesterdays," artwork, club history, vault inventory, clippings, and scrapbooks relating to Mesquite Club members and activities.

**Arrangement Note**

Material is arranged alphabetically.

Title/Description	Containers	
Audio recording, "Nevada Yesterdays", undated	Box 29	Folder 1
Awards, undated	Box 29	Folder 2
Club members' artwork, undated	Box 29	Folder 3
Club History by Isabelle Blackman, 1911-1966	Box 29	Folder 4
Club programs, undated	Box 29	Folder 5
Club stationery, undated	Box 29	Folder 6
History scrapbook, undated	Box 29	Folder 7
Location of historical records, undated	Box 29	Folder 8
Mesquite tree jewelry, design and copyright, 1983-1984	Box 29	Folder 9
Mesquite Club trivia book, undated	Box 29	Folder 10
Microfilm of club records, undated	Box 29	Folder 11

Miscellaneous newspaper clippings, undated	Box 29	Folder 12
Miscellaneous notes from Rose Irwin, undated	Box 29	Folder 13
State of Nevada historical documents, undated	Box 29	Folder 14
Tribute to ladies of Mesquite, undated	Box 29	Folder 15
Twenty-five year pin members, undated	Box 29	Folder 16
Vault inventory, 1985-1993	Box 29	Folder 17

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### Series VIII: Materials added in 2002, 1953-1963

Physical Description: 1 Linear Feet 1 box

#### Scope and Contents

Material added to the records in 2002 includes meeting minutes and scrapbooks from 1953 to 1963 received after the initial donation.

#### Arrangement Note

Material is arranged alphabetically.

Title/Description	Containers	
Regular and Executive Board meeting minutes, 1953-1960	Box 30	Folder 1
Regular meeting minutes, 1960-1961	Box 30	Folder 2
Scrapbook, 1956-1963	Box 30	Folder 3

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### Series IX: Materials added in 2009, 1968-2005

Physical Description: 4.5 Linear Feet 5 boxes

#### Scope and Contents Note

Materials added in 2009 include board and general meeting agendas and minutes, financial reports, scrapbooks, newsletters, Evening Mesquite and Junior Mesquite reports, rental records, Child and Family Services Project, and Community Improvement Project (CIP) information from 1968 to 2005.

#### Arrangement Note

Material remains in the order in which it was received.

Title/Description	Containers	
Chairman end of year reports, 1968-1982	Box 31	Folder 01
Board minutes, 1973-1992	Box 31	Folder 02-20
Board minutes, 1992-1996	Box 32	Folder 01-03

Executive Board and treasurer reports, 2000-2001	Box 32	Folder 04
Financial records, 2000-2001	Box 32	Folder 05
Treasurer reports, 2000-2001	Box 32	Folder 06
Board minutes and agendas, 2000-2001	Box 32	Folder 07-08
Miscellaneous materials, 2000-2001	Box 32	Folder 09
Business meetings, 2000-2001	Box 32	Folder 10
Executive Board and general meetings, 2000-2001	Box 32	Folder 11
Executive Board and general meeting agendas, 2000-2001	Box 32	Folder 12
Treasurer financial and budget reports, 2000-2001	Box 32	Folder 13
President's speeches, opening and closing luncheons, 2000-2001	Box 32	Folder 14
Building reports from chairman, undated	Box 32	Folder 15
Rental chairman reports, 2000-2001	Box 32	Folder 16
Financial secretary reports, 2000-2001	Box 32	Folder 17
Treasurer reports, 2000-2001	Box 32	Folder 18
Evening group records, 2000-2002	Box 32	Folder 19
Miscellaneous material, 2000-2002	Box 32	Folder 20
Agendas and minutes, 2000-2002	Box 32	Folder 21-22
Financial records and correspondence, 2000-2002	Box 32	Folder 23
Reports to the board; Pat McNutt, 2000-2002	Box 32	Folder 24
Officer reports, 2000-2002	Box 32	Folder 25
Building inventory, 2000-2002	Box 32	Folder 26
Executive Board and general meeting minutes, 2002 June-2003 May	Box 32	Folder 27-38
Executive Board meetings and treasurer reports, 2003-2006	Box 32	Folder 39-41
Rental agreements, 2004-2007	Box 32	Folder 42
Building records and miscellaneous, 2003-2008	Box 32	Folder 43
Executive Board and general meeting minutes, 2004 June-2005 May	Box 32	Folder 44-55
Master Copy of Procedures, undated	Box 33	Folder 01
Donations, 2000-2001	Box 33	Folder 02
Receipts, 2000-2004	Box 33	Folder 03-04
CPA audit, 2001	Box 33	Folder 05
Bank business, undated	Box 33	Folder 06
General fund, undated	Box 33	Folder 07
Postage and office supplies, undated	Box 33	Folder 08

Mesquiter Newsletter and yearbook receipts, 2001	Box 33	Folder 09
Janitorial supply receipts, 2001	Box 33	Folder 10
Hospitality receipts, 2001-2003	Box 33	Folder 11
Historian report, undated	Box 33	Folder 12
Ways and Means Committee, undated	Box 33	Folder 13
Silver Garden Tea, fine arts, undated	Box 33	Folder 14
Insurance and bonding receipts, 2000-2001	Box 33	Folder 15
Bridge game, undated	Box 33	Folder 16
"Build-Up Blocks" campaign, undated	Box 33	Folder 17
Various bills and receipts, 2001-2004	Box 33	Folder 18-25
Treasurer reports, 2001-2002	Box 33	Folder 26
Memorial fund, undated	Box 33	Folder 27
Tax exemption letters, undated	Box 33	Folder 28
Junior Mesquite Club reports to Mesquite Club, 2000-2001	Box 33	Folder 29
Correspondence and thank-you notes, 2000-2001	Box 33	Folder 30
Copies of correspondence, 2000-2001	Box 33	Folder 31
Home Life pamphlet for health conditions of ancestors, 2001	Box 33	Folder 32
Reports of "Build-Up Blocks" by Jean Daubrava, 2001-2002	Box 33	Folder 33
Reports of "We Care" campaign, special events, and Ways and Means, 2000-2001	Box 33	Folder 34
Community services and Evening Mesquite community services receipts, 2001	Box 33	Folder 35
"Operation Smile" and "We care" notes, 2001	Box 33	Folder 36-37
Mesquiter Newsletters, 2000 June-2001 May	Box 33	Folder 38-39
Contracts, 2000-2001	Box 33	Folder 40
Refund letters, undated	Box 33	Folder 41
Rental information, undated	Box 33	Folder 42
Maintenance and repair receipts, 2000-2002	Box 33	Folder 43-45
Community Improvement Project (CIP), Child Protective Services program, Channel 3, Dave Courvoisier, 1998 May 6 <u>Physical Description</u> : 1 VHS tapes	Box 33	Folder 46
CIP press releases by Sally Wahn, 2002	Box 33	Folder 47-48
CIP Drug Free Youth program, 1995-1996	Box 33	Folder 49
Mesquite Club building inventory, 2001	Box 33	Folder 50
President Maureen Schnitzer scrapbook, 2003-2004	Box 34	Folder 01

Scrapbook, 2004-2005	Box 34	Folder 02
President Marianne (Billie) Kenney scrapbooks, 2000-2001	Box 34	Folder 03-04
President Phyllis Noblitt, 2001-2002	Oversized box 35	
Evening Mesquite secretary reports, 2010-2012	Box 36	Folder 01-11

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### Series X: Materials added in 2012 and 2013, 1999-2011

Physical Description: 3 Linear Feet 3 boxes

#### Scope and Contents

The records include building committee reports, Evening Mesquite records, The Mesquiter, minutes, correspondence, projects, and scrapbooks from 1999 to 2011.

#### Arrangement Note

Material is arranged alphabetically.

Title/Description	Containers
Building Committee reports, 1999-2000	Box 038
Evening Mesquite minutes by T. Berger, 1999-2000	Box 038
Hospitality notebook, 2000-2004	Box 038
Meeting minutes, 1999-2001, 2006-2009	Box 038
The Mesquiter newsletter, 1997-1999	Box 038
Notebook, minutes, projects, correspondence, 1998-2003, 2005-2009	Box 039
Scrapbooks, 1999-2000, 2009-2011	Box 039
Evening Mesquite Scrapbooks, 1996-1997, 1999-2000, 2001-2002, 2002-2003, 2003-2004	Box 040

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