

## **Guide to the Mesquite Club Records**

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This copy was published on September 09, 2019.

Persistent URL for this finding aid: <http://n2t.net/ark:/62930/f1jk5t>

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## Table of Contents

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Summary Information .....	3
Historical Background .....	3
Scope and Contents Note .....	4
Arrangement .....	5
Administrative Information .....	5
Related Materials .....	6
Names and Subjects .....	6
Collection Inventory .....	6
Administrative records .....	6
Community service projects .....	14
Publications .....	15
Mesquite Clubhouse building records .....	17
General Federation of Women's Clubs affiliation .....	18
Photographs and artifacts .....	19
Miscellaneous files .....	20
Additional Accessions .....	21

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## Summary Information

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<b>Repository:</b>	University of Nevada, Las Vegas. University Libraries. Special Collections and Archives.
<b>Creator:</b>	Mesquite Club (Las Vegas, Nev.)
<b>Title:</b>	Mesquite Club Records
<b>ID:</b>	MS-00429
<b>Date [inclusive]:</b>	1911-2012
<b>Physical Description:</b>	40.96 Cubic Feet (38 boxes and 3 oversized boxes)
<b>Physical Description:</b>	37.23 Linear Feet
<b>Language of the Material:</b>	English
<b>Abstract:</b>	The Mesquite Club Records (1911-2012) contain the organizational files of the Mesquite Club, the oldest women's service club in Las Vegas, Nevada. Materials include meeting agendas and minutes, correspondence, committee reports, newsletters, scrapbooks, and photographic prints and negatives. The records document the club's administrative structure, community service projects, social events, and relationship with the General Federation of Women's Clubs (GFWC).

### Preferred Citation

Mesquite Club Records, 1911-2012. MS-00429. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

[^ Return to Table of Contents](#)

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## Historical Background

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The Mesquite Club was established in 1911 by a group of women interested in community service, educational projects, and social events in Las Vegas, Nevada. The name is taken from the mesquite tree native to the Las Vegas area and often found around sources of groundwater. The club affiliated with the General Federation of Women's Clubs (GFWC) in 1912, was incorporated as a non-profit organization under Nevada law in 1927, and renewed their non-profit status in 1977.

Two of the Mesquite Club's charter members were Las Vegas settlers Helen J. Stewart and Delphine Squires, and later included many other prominent Las Vegas women. Their first project addressed the need for shade trees in the desert town, raised money for cottonwood trees, ensured they were planted on every lot, and cared for them until they were fully-grown. Another early community improvement project was the

establishment of a public library, and one of their first educational activities involved studying aspects of the state of Nevada, its principal cities, Native American peoples, topography, and resources.

Club members supported war efforts during the First and Second World Wars by making items for the Red Cross and participating in the United Service Organizations (USO). They supported community improvement projects such as the Secret Witness and Neighborhood Watch programs in the late 1970s and early 1980s, as well as the creation of senior centers and welfare programs for women and children. In addition, they supported the adoption of child protection legislation and promoted substance abuse prevention education in Nevada. The Mesquite Club also promoted community arts culture in Las Vegas, provided an endowment to the UNLV Library to buy children's literature, and donated funds to open the UNLV Center for the Performing Arts. The club contributes to many local performing and visual arts organizations, and frequently presents public art, flower, and fashion shows. In 1972, the Mesquite Club created the Memorial Rose Garden in Lorenzi Park, a civic beautification project that continues to be an interest of the club today.

The Mesquite Club raises funds by hosting internal club events such as card parties, luncheons, tea parties, and auctions, as well as renting out their private clubhouse to the public for events such as weddings. Another major fundraiser is the Christmas Gift Wrap Project, which is held each year at local Las Vegas malls during the holiday season. At the end of each club year, which runs from September to May, the club donates this money to a number of different causes throughout Las Vegas.

In 1991, they created the "Evening Mesquite" to accommodate members who could not attend the daytime Mesquite Club meetings. Although considered part of the main club with shared officers and meeting location at the clubhouse, the Evening Mesquite maintains its own chairwoman, fundraising efforts, and charitable projects. The Mesquite Club continues to address the needs of the Las Vegas community in various ways. They help educate Las Vegas citizens on current affairs, promote culture, and address community improvement issues.

Sources:

"The Mesquite Club." Accessed August 2019. <https://mesquiteclub.com/about-us%2Fhistory>

[^ Return to Table of Contents](#)

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## Scope and Contents Note

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The Mesquite Club Records (1911-2012) contain the organizational files of the Mesquite Club, the oldest women's service club in Las Vegas, Nevada. Materials include meeting agendas and minutes, correspondence, committee reports, newsletters, scrapbooks, and photographic prints and negatives. The records document the club's administrative structure, community service projects, social events, and relationship with the General Federation of Women's Clubs (GFWC). The records also include the bylaws, membership list, and programs for the Junior Mesquite Club.

[^ Return to Table of Contents](#)

## Arrangement

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Materials are organized into eight series:

Series I. Administrative records, 1911-1998;

Series II. Community service projects, 1969-1998;

Series III. Publications, 1914-1999;

Series IV. Mesquite Clubhouse building records, 1977-1997;

Series V. General Federation of Women's Clubs affiliation, 1958-1998;

Series VI. Photographs and artifacts, 1987-1988;

Series VII. Miscellaneous files, 1911-1993;

Series VIII. Additional accessions, 1953-2012.

[^ Return to Table of Contents](#)

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## Administrative Information

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### Access Note

Collection is open for research, with the exception of materials that are restricted to protect confidential legal work product. Restrictions are noted at the file level of this inventory and will be open for research use January 1, 2072.

### Publication Rights

Materials in this collection may be protected by copyrights and other rights. See [Reproductions and Use](#) on the UNLV Special Collections and Archives website for more information about reproductions and permissions to publish.

### Acquisition Note

Materials were donated by the Mesquite Club in 2001, 2008, 2009, and 2013; accession numbers 2001-09, 2009-32, 2012-12, and 2013-23.

### Additions

Further additions to this collection are anticipated.

### Processing Note

Accession 2001-09 was processed by Susan Gregg. Accessions 2009-32 and 2013-23 were processed by Joyce Moore. In 2015, the description was revised and enhanced to bring it into compliance with current

professional standards and entered into ArchivesSpace. In 2019, as part of an archival backlog elimination project, Billy Marino rehoused portions of the collection and revised the collection description to bring it into compliance with current professional standards.

[^ Return to Table of Contents](#)

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## Related Materials

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### Related Collections

The following resources may provide additional information related to the materials in this collection:

Blanche Zucker-Bozarth Papers, 1963-2005. MS-00372. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

Alice Pearson Papers, 1952-2002. MS-00366. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada

Junior Mesquite Club Records, 1962-1998. MS-00444. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

Nevada Federation of Women's Clubs, 1907-1999. MS-00266. Special Collections and Archives, University Libraries, University of Nevada, Las Vegas. Las Vegas, Nevada.

[^ Return to Table of Contents](#)

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## Names and Subjects

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- Women -- Societies and clubs -- Las Vegas (Nev.)
- Service organizations--Nevada--Las Vegas
- Charity organization
- Community organization -- Nevada -- Clark County -- History
- Education
- Arts
- General Federation of Women's Clubs

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## Collection Inventory

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### Administrative records, 1911 to 1998

Physical Description: 21.75 Cubic Feet (18 boxes and 1 oversized box)

Physical Description: 19.18 Linear Feet

Scope and Contents Note: The administrative records series (1911-1998) contains financial records, legal records, business and board meeting minutes and agendas, reports, correspondence, scrapbooks, and guest books.

Arrangement: Material is arranged alphabetically.

Title/Description	Containers	
Financial records		
Account book, 1911 to 1929	box 01	folder 1
Account book, 1929 to 1936	box 01	folder 2
Financial statements, 1980 to 1981	box 01	folder 3
Financial statements,	box 01	folder 4
Financial statements, 1982, 1983	box 01	folder 5
Financial statements, 1984 to 1985	box 01	folder 6
Financial statements, 1985 to 1986	box 01	folder 7
Financial statements, 1986 to 1987	box 01	folder 8
Financial statements, 1988 to 1989	box 01	folder 9
Financial statements, 1991, 1992	box 01	folder 10
Financial statements, 1992 to 1993	box 01	folder 11
Financial statements, 1994 to 1995	box 01	folder 12
Income tax report, 1986 to 1992	box 01	folder 13
Informational statement of receipts and expenditures, 1958	box 01	folder 14
Kitchen loans, undated	box 01	folder 15
Tax exempt status, undated	box 01	folder 16
Treasurer's reports, 1984 to 1987	box 01	folder 17
Treasurer's reports, 1994 to 1995	box 01	folder 18
Treasurer's reports, 1995 to 1996	box 01	folder 19
UNLV library endowment, undated	box 01	folder 20
Legal records		
Andress parking lot agreement, undated	box 01	folder 21
Articles of Incorporation, 1927, 1977	box 01	folder 22
Articles of Incorporation, original, 1927	box 01	folder 23
Articles of Incorporation, copy, undated	box 01	folder 24
Davidson trust, 1976	box 01	folder 25
Neal legal matter, undated	box 01	folder 26

State of Nevada, undated	box 01	folder 27
State of Nevada: Employment Security Department, 1981	box 01	folder 28
State of Nevada: Nevada Industrial Commission, Indus,	box 01	folder 29
Xenos lawsuit, <p style="margin-left: 40px;">Restricted: Materials are restricted to protect confidential legal work product and will be open for research use on January 1, 2072.</p>	box 41	folder 30-37
Business and board meeting minutes and agendas		
Executive board meeting minutes,	box 01	folder 38
Executive board meeting minutes,	box 01	folder 39
Executive board meeting minutes,	box 01	folder 40
Executive board meeting minutes,	box 01	folder 41
Executive board meeting minutes,	box 01	folder 42
Executive board meeting minutes,	box 01	folder 43
Executive board meeting minutes,	box 01	folder 44
Executive board meeting minutes,	box 01	folder 45
Executive board meeting minutes,	box 01	folder 46
Executive board meeting minutes,	box 01	folder 47
Executive board meeting minutes,	box 01	folder 48
Executive board meeting minutes,	box 01	folder 49
Executive board meeting minutes,	box 02	folder 1
Executive board meeting minutes,	box 02	folder 2
Executive board meeting minutes,	box 02	folder 3
Executive board meeting minutes,	box 02	folder 4
Executive board meeting minutes,	box 02	folder 5
Executive board meeting minutes,	box 02	folder 6
Executive board meeting minutes,	box 02	folder 7
Executive board meeting minutes, 1996 June-December	box 02	folder 8
Executive board meeting minutes, 1997 January-May	box 02	folder 9
Executive board meeting minutes, 1997 June-December	box 02	folder 10
Executive board meeting minutes, 1998 January-May	box 02	folder 11
Executive board meeting minutes,	box 02	folder 12
Regular business meeting minutes,	box 02	folder 13
Regular business meeting minutes,	box 02	folder 14



Regular business meeting minutes,	box 02	folder 15
Regular business meeting minutes,	box 02	folder 16
Regular business meeting minutes,	box 02	folder 17
Regular business meeting minutes,	box 02	folder 18
Regular business meeting minutes,	box 02	folder 19
Regular business meeting minutes,	box 02	folder 20
Regular business meeting minutes,	box 02	folder 21
Regular business meeting minutes,	box 02	folder 22
Regular business meeting minutes,	box 02	folder 23
Regular business meeting minutes,	box 02	folder 24
Regular business meeting minutes,	box 02	folder 25
Regular business meeting minutes,	box 02	folder 26
Regular business meeting minutes,	box 03	folder 1
Regular business meeting minutes,	box 03	folder 2
Regular business meeting minutes,	box 03	folder 3
Regular business meeting minutes,	box 03	folder 4
Regular business meeting minutes, 1982	box 03	folder 5
Regular business meeting minutes,	box 03	folder 6
Regular business meeting minutes,	box 03	folder 7
Regular business meeting minutes,	box 03	folder 8
Executive Board Meeting agendas,	box 03	folder 9-14
Regular meeting agendas,	box 03	folder 15-17
<b>Reports</b>		
Committee reports,	box 03	folder 18
Committee reports,	box 03	folder 19
Committee reports,	box 03	folder 20
Membership correspondence,	box 03	folder 21
Membership list, 1940	box 03	folder 22
Membership, provisional,	box 03	folder 23
Membership reports,	box 03	folder 24
Membership transfers, undated	box 03	folder 25

President's reports to members, undated	box 03	folder 26
Publicity reports, undated	box 03	folder 27
Silver Tea and Garden Tea reports, undated	box 03	folder 28
Ways and Means reports,	box 03	folder 29
Year end reports,	box 03	folder 30
Year end reports,	box 03	folder 31
Year end reports,	box 03	folder 32
Year end reports,	box 03	folder 33
Year end reports,	box 03	folder 34
Year end reports,	box 03	folder 35
Year end reports,	box 03	folder 36
Year end reports,	box 03	folder 37
Year end reports, 1992 to 1993	box 03	folder 38
Year end reports, 1993 December	box 03	folder 39
Year end reports,	box 03	folder 40
Year end reports, 1995	box 03	folder 41
Correspondence		
Correspondence, 1958, 1960, 1977	box 03	folder 42
Correspondence, 1976	box 03	folder 43
Correspondence, 1977	box 03	folder 44
Correspondence,	box 04	folder 1
Correspondence,	box 04	folder 2
Correspondence,	box 04	folder 3
Correspondence: incoming, 1989 to 1990	box 04	folder 4
Correspondence: incoming,	box 04	folder 5
Correspondence: incoming, 1990 to 1991	box 04	folder 6
Correspondence: incoming,	box 04	folder 7
Correspondence: incoming,	box 05	folder 1
Correspondence: President-elect,	box 05	folder 2
Correspondence, 1993	box 05	folder 3
Correspondence,	box 05	folder 4
Correspondence,	box 05	folder 5

Correspondence,	box 05	folder 6
Correspondence, 1996 to 1997	box 05	folder 7
Correspondence, Southern Nevada Children's Home, undated	box 05	folder 8
President's scrapbooks		
President's scrapbook, 1912 to 1926	box 06	folder 1
President's scrapbook, 1926 to 1941	box 06	folder 2
President's scrapbook,	box 06	folder 3
President's scrapbook, 1949 to 1953	box 06	folder 4
President's scrapbook,	box 06	folder 5
President's scrapbook,	box 06	folder 6
President's scrapbook,	box 07	folder 1
President's scrapbook,	box 07	folder 2
President's scrapbook,	box 07	folder 3
President's scrapbook,	box 07	folder 4
President's scrapbook,	box 07	folder 5
President's scrapbook,	box 07	folder 6
President's scrapbook,	box 07	folder 7
President's scrapbook,	box 08	folder 1
President's scrapbook,	box 08	folder 2
President's scrapbook,	box 08	folder 3
President's scrapbook,	box 08	folder 4
President's scrapbook,	box 08	folder 5
President's scrapbook,	oversized box 09	folder 1
President's scrapbook,	oversized box 09	folder 2
President's scrapbook,	box 10	folder 1
President's scrapbook,	box 10	folder 2
President's scrapbook,	box 10	folder 3
President's scrapbook,	box 10	folder 4
Community activities of members,	box 10	folder 5
President's scrapbook,	box 11	folder 1
President's scrapbook,	box 11	folder 2

President's scrapbook,	box 11	folder 3
President's scrapbook,	box 12	folder 1
President's scrapbook,	box 12	folder 2
President's scrapbook,	box 12	folder 3
75th Anniversary scrapbook, 1986	box 13	folder 1
President's scrapbook,	box 13	folder 2
President's scrapbook,	box 13	folder 3
President's scrapbook,	box 13	folder 4
President's scrapbook,	box 14	folder 1
President's scrapbook,	box 14	folder 2
President's scrapbook,	box 14	folder 3
President's scrapbook,	box 14	folder 4
President's scrapbook,	box 15	folder 1
President's scrapbook,	box 15	folder 2
President's scrapbook,	box 15	folder 3
President's scrapbook,	box 15	folder 4
Guest books		
Guest book: Garden Tea, 1958 to 1973	box 16	folder 1
Guest book,	box 16	folder 2
Guest book,	box 16	folder 3
Guest book,	box 16	folder 4
Guest book,	box 16	folder 5
Guest book,	box 16	folder 6
Guest book, 1971	box 16	folder 7
Guest book,	box 16	folder 8
Guest book,	box 16	folder 9
Guest book,	box 16	folder 10
Guest book,	box 16	folder 11
Guest book,	box 16	folder 12
Guest book,	box 16	folder 13
Guest book,	box 16	folder 14
Guest book,	box 16	folder 15

Guest book,	box 16	folder 16
Guest book,	box 17	folder 1
Guest book,	box 17	folder 2
Guest book,	box 17	folder 3
Guest book,	box 17	folder 4
Guest book,	box 17	folder 5
Guest book,	box 17	folder 6
Guest book,	box 17	folder 7
Guest book,	box 17	folder 8
Guest book,	box 17	folder 9
Guest book,	box 17	folder 10
Guest book,	box 17	folder 11
Guest book,	box 17	folder 12
Guest book,	box 17	folder 13
Miscellaneous files		
Evening Mesquite,	box 18	folder 1
Evening Mesquite,	box 18	folder 2
Evening Mesquite,	box 18	folder 3
Evening Mesquite,	box 18	folder 4
Evening Mesquite,	box 18	folder 5
Evening Mesquite,	box 18	folder 6
Junior Mesquite Club bylaws, undated	box 18	folder 7
Junior Mesquite Club membership, undated	box 18	folder 8
Junior Mesquite Club programs, undated	box 18	folder 9
Parliamentary procedure, undated	box 18	folder 10
Parliamentary procedure workshop, undated	box 18	folder 11
Procedure for closed meetings, undated	box 18	folder 12
Procedures, undated	box 18	folder 14
Physical Description: extra copies		
Procedure for honorary membership,	box 18	folder 13
Review of Development of Evening Mesquite, 1997	box 18	folder 15

[^ Return to Table of Contents](#)

## Community service projects, 1969 to 1998

Physical Description: 4.07 Cubic Feet (5 boxes)

Physical Description: 3.90 Linear Feet

Scope and Contents Note: The community service projects series (1969-1998) contains pamphlets, fact sheets, correspondence, reports, administrative files, and scrapbooks related to community projects and programs. The community service programs the Mesquite Club worked with included environmental conservation, child protection, Neighborhood Watch, senior citizens, and city beautification.

Arrangement: Material is arranged alphabetically.

Title/Description	Containers	
Project Files		
Cardiopulmonary resuscitation (CPR) project,	box 18	folder 16
Child and Family Services project,	box 18	folder 17
Drug Free Youth project,	box 18	folder 18
Environmental Conservation program,	box 18	folder 19
Neighborhood Watch, Officer Friendly,	box 18	folder 20
Neighborhood Watch, Officer Friendly,	box 18	folder 21
Neighborhood Watch,	box 19	folder 1
Points of Light,	box 19	folder 2
Rose Garden liaison report,	box 19	folder 4
Rose Garden liaison report,	box 19	folder 5
Rose Garden liaison report,	box 19	folder 6
Rose Garden liaison report,	box 19	folder 7
Rose Garden liaison report, 1987	box 19	folder 8
Rose Garden final report by Flo Mlynarczyk,	box 19	folder 9
Secret Witness program,	box 19	folder 3
Senior Citizen Center project,	box 19	folder 10
Southern Nevada Blind Center, Special Olympics, 1974	box 19	folder 11
Trace Code of Nevada project,	box 19	folder 12
Tree planting project,	box 19	folder 13
Women's Development Center Re-entry program,	box 19	folder 14
Project Scrapbooks		
Business for Beauty scrapbook,		

	box 20	folder 1
Community Achievement scrapbook,	box 20	folder 2
Community Improvement project scrapbook,	box 20	folder 3
Community Improvement project scrapbook,	box 20	folder 4
Community Improvement project scrapbook,	box 20	folder 5
Community Improvement project scrapbook,	box 21	folder 1
Community Improvement project scrapbook,	box 21	folder 2
Community Improvement project scrapbook,	box 21	folder 3
Community Improvement project scrapbook,	box 21	folder 4
Community Improvement project scrapbook,	box 21	folder 5
Community Improvement project scrapbook,	box 21	folder 6
Community Improvement project scrapbook,	box 21	folder 7
Environmental Responsibility program scrapbook, 1971	box 22	folder 1
Neighborhood Watch project scrapbook,	box 22	folder 2
Rose Garden project scrapbook,	box 22	folder 3
Rose Garden project scrapbook,	box 22	folder 4
Trace Code project scrapbook,	box 22	folder 5

[^ Return to Table of Contents](#)

## Publications, 1914 to 1999

Physical Description: 1.84 Cubic Feet (4 boxes)

Physical Description: 1.67 Linear Feet

Scope and Contents Note: The publications series (1914-1999) contains biographies of past presidents, cookbooks, newsletters, and yearbooks detailing the history of the organization.

Arrangement: Material is arranged alphabetically.

Title/Description	Containers	
Biographies of past presidents		
Biographies of past presidents, undated	box 23	folder 1
Biographies of past presidents, first drafts, undated	box 23	folder 2
Club members' biographical information, undated	box 23	folder 3
Cookbook		
Cookbook, undated	box 23	folder 4
Cookbook correspondence, undated	box 23	folder 5

Cookbook, first draft, undated	box 23	folder 6
Newsletters		
Mesquiter newsletter,	box 24	folder 1
Mesquiter newsletter,	box 24	folder 2
Mesquiter newsletter,	box 24	folder 3
Mesquiter newsletter,	box 24	folder 4
Mesquiter newsletter,	box 24	folder 5
Mesquiter newsletter, 1983	box 24	folder 6
Mesquiter newsletter,	box 24	folder 7
Mesquiter newsletter,	box 24	folder 8
Mesquiter newsletter,	box 24	folder 9
Mesquiter newsletter,	box 24	folder 10
Mesquiter newsletter,	box 24	folder 11
Mesquiter newsletter,	box 24	folder 12
Mesquiter newsletter,	box 24	folder 13
Mesquiter newsletter, 1991	box 24	folder 14
Mesquiter newsletter,	box 24	folder 15
Mesquiter newsletter, president's messages,	box 24	folder 16
Mesquiter newsletter, president's messages,	box 24	folder 17
New member handbook, 1994	box 24	folder 18
Swatter, the Junior Mesquite newsletter, undated	box 24	folder 19
Yearbooks		
Yearbooks, 1914 to 1916	box 25	folder 1
Yearbooks,	box 25	folder 2
Yearbooks,	box 25	folder 3
Yearbooks,	box 25	folder 4
Yearbooks,	box 25	folder 5
Yearbooks,	box 25	folder 6
Yearbooks, 1938 to 1940	box 25	folder 7
Yearbooks, 1940 to 1942	box 25	folder 8
Yearbooks, 1942 to 1944	box 25	folder 9
Yearbooks, 1944 to 1946	box 25	folder 10



Yearbooks, 1946 to 1948	box 25	folder 11
Yearbooks, 1948 to 1950	box 25	folder 12
Yearbooks, 1950 to 1952	box 25	folder 13
Yearbooks, 1952 to 1954	box 25	folder 14
Yearbooks, 1954 to 1956	box 25	folder 15
Yearbooks, including 1957 revised edition, 1956 to 1957	box 25	folder 16
Yearbooks,	box 25	folder 17
Yearbooks, 1960 to 1962	box 25	folder 18
Yearbooks, including 1963 revised edition, 1962 to 1963	box 25	folder 19
Yearbooks,	box 25	folder 20
Yearbooks, 1964 to 1966	box 25	folder 21
Yearbooks,	box 25	folder 21
Yearbooks,	box 25	folder 22
Yearbooks, 1969 to 1970	box 25	folder 23
Yearbooks, 1971 to 1973	box 25	folder 24
Yearbooks, 1973 to 1975	box 25	folder 25
Yearbooks, 1975 to 1977	box 25	folder 26
Yearbooks, 1977 to 1979	box 26	folder 1
Yearbooks, 1979 to 1981	box 26	folder 2
Yearbooks, 1981 to 1983	box 26	folder 3
Yearbooks, 1984 to 1985	box 26	folder 4
Yearbooks, 1985 to 1987	box 26	folder 5
Yearbooks, 1987 to 1989	box 26	folder 6
Yearbooks, 1989 to 1991	box 26	folder 7
Yearbooks, 1991 to 1993	box 26	folder 8
Yearbooks, 1993 to 1995	box 26	folder 9
Yearbooks, 1995 to 1997	box 26	folder 10
Yearbooks, 1997 to 1999	box 26	folder 11

[^ Return to Table of Contents](#)

## Mesquite Clubhouse building records, 1977 to 1997

Physical Description: 0.64 Cubic Feet (1 box)

Physical Description: 0.54 Linear Feet

Scope and Contents Note: The Mesquite Clubhouse building records series (1977-1997) contains information pertaining to the ownership, maintenance, and rental of the Mesquite Clubhouse. Materials include contracts, improvement plans, and committee reports.

Arrangement: Material is arranged alphabetically.

Title/Description	Containers	
Alarmco alarm system, undated	box 27	folder 1
Building inventory, 1963 to 1994	box 27	folder 2
Building records,	box 27	folder 3
Building records, 1987 to 1989	box 27	folder 4
Building records, 1987 to 1989	box 27	folder 5
Building records, 1994 to 1995	box 27	folder 6
Building records, 1994 to 1995	box 27	folder 7
Building records, 1995 to 1996	box 27	folder 8
Building records, 1996 to 1997	box 27	folder 9
Clubhouse lighting, undated	box 27	folder 10
Clubhouse security, undated	box 27	folder 11
Decorating and building improvement, undated	box 27	folder 12
Kitchen Dough Raisers, 1982 to 1983	box 27	folder 13
Kitchen purchases, undated	box 27	folder 14
Kitchen renovation committee final report, undated	box 27	folder 15
Mary Gardner letter, undated	box 27	folder 16
Parking lot, 1977, 1984, 1992	box 27	folder 17
Patio ad-hoc committee, 1987 to 1989	box 27	folder 18
Rental contracts, undated	box 27	folder 19
Rental records, 1985 to 1992	box 27	folder 20
Sound system, undated	box 27	folder 21

[^ Return to Table of Contents](#)

## General Federation of Women's Clubs affiliation, 1958 to 1998

Physical Description: 0.64 Cubic Feet (1 box)

Physical Description: 0.54 Linear Feet

Scope and Contents Note: The General Federation of Women's Clubs (GFWC) affiliation series (1958-1998) contain documents exchanged between the GFWC and the Mesquite Club, including documentation of the leadership award program and volunteer slide program. Materials include committee reports, correspondence, and scrapbooks.

Arrangement: Material is arranged alphabetically.

Title/Description	Containers	
Committee reports to GFWC, 1983	box 27	folder 22
Committee reports to GFWC, 1985	box 27	folder 23
Committee reports to GFWC, 1988	box 27	folder 24
Committee reports to GFWC, 1989	box 27	folder 25
Committee reports to GFWC, 1990	box 27	folder 26
Committee reports to GFWC, 1992	box 27	folder 27
Committee reports to GFWC, 1993	box 27	folder 28
Committee reports to GFWC, 1994 to 1995	box 27	folder 29
Committee reports to GFWC, 1995 to 1996	box 27	folder 30
Committee reports to GFWC, 1996 to 1997	box 27	folder 31
Committee reports to GFWC, 1997 to 1998	box 27	folder 32
GFWC Clubwoman, undated	box 27	folder 33
GFWC convention report, 1989 to 1990	box 27	folder 34
GFWC convention report, 1993 to 1994	box 27	folder 35
GFWC convention scrapbook, 1958	box 27	folder 36
GFWC convention skit, 1992	box 27	folder 37
GFWC miscellaneous reports, 1988, 1993	box 27	folder 38
GFWC Outstanding Clubwoman Leadership Award program, 1986 to 1988	box 27	folder 39
GFWC Women's History and Resource Center, undated	box 27	folder 40
Nevada Federation of Women's Clubs (NFWC), undated	box 27	folder 41
President's reports to NFWC, undated	box 27	folder 42
President's statistical report to GFWC, 1988 and 1989	box 27	folder 43
"Unity in Diversity", undated	box 27	folder 44
Volunteer slide program, undated	box 27	folder 45

[^ Return to Table of Contents](#)

## Photographs and artifacts, 1987 to 1988

Physical Description: 0.66 Cubic Feet (1 oversized box)

Physical Description: 1.35 Linear Feet

Scope and Contents Note: The photographs and artifacts series (1987-1988) contains awards and photographs of Club projects, events, members, and officers. Materials include photographic prints, negatives, and a scroll, as well as plaques and paper awards.

Arrangement: Material remains in the order in which it was received.

Title/Description	Containers
Assorted awards, undated	oversized box 28
Assorted photographic prints, undated	oversized box 28
Photographic prints, undated	oversized box 28
Photographic prints of past presidents, undated	oversized box 28
Photographic negatives, 1987 to 1988	oversized box 28
Scroll, undated	oversized box 28

[^ Return to Table of Contents](#)

### Miscellaneous files, 1911 to 1993

Physical Description: 0.46 Cubic Feet (1 box)

Physical Description: 0.42 Linear Feet

Scope and Contents Note: The miscellaneous files series (1911-1993) contains awards, an audio cassette, art, club history, vault inventory, newspaper clippings, and scrapbooks relating to Mesquite Club members and activities.

Arrangement: Material is arranged alphabetically.

Title/Description	Containers
Audio recording, "Nevada Yesterdays", undated	box 29 folder 1
Awards, undated	box 29 folder 2
Club members' artwork, undated	box 29 folder 3
Club History by Isabelle Blackman, 1911 to 1966	box 29 folder 4
Club programs, undated	box 29 folder 5
Club stationery, undated	box 29 folder 6
History scrapbook, undated	box 29 folder 7
Location of historical records, undated	box 29 folder 8
Mesquite tree jewelry, design and copyright, 1983 to 1984	box 29 folder 9
Mesquite Club trivia book, undated	box 29 folder 10

Microfilm of club records, undated	box 29	folder 11
Miscellaneous newspaper clippings, undated	box 29	folder 12
Miscellaneous notes from Rose Irwin, undated	box 29	folder 13
State of Nevada historical documents, undated	box 29	folder 14
Tribute to Ladies of Mesquite, undated	box 29	folder 15
Twenty-five year pin members, undated	box 29	folder 16
Vault inventory, 1985 to 1993	box 29	folder 17

[^ Return to Table of Contents](#)

## Additional Accessions, 1953 to 2011

Physical Description: 11.38 Cubic Feet (10 boxes)

Physical Description: 9.63 Linear Feet

Scope and Contents Note: The additional accessions series (1953-2011) contains the ongoing accessions of the Mesquite Club records. They include meeting minutes and agendas, scrapbooks, newsletters, Evening and Junior Mesquite reports, rental records, building committee reports, financial documents, correspondence, and project files.

Arrangement: Material remains as it was received or is arranged alphabetically.

Title/Description	Containers	
2002 accession		
Regular and Executive Board meeting minutes, 1953 to 1960	box 30	folder 1
Regular meeting minutes, 1960 to 1961	box 30	folder 2
Scrapbook, 1956 to 1963	box 30	folder 3
2009 accession		
Chairman end of year reports,	box 31	folder 01
Board meeting minutes,	box 31	folder 02-23
Application for tax-exempt status, 2007 to 2008	box 31	folder 24
Board meeting minutes,	box 32	folder 01-03
Executive Board and treasurer reports,	box 32	folder 04
Financial records,	box 32	folder 05
Treasurer reports,	box 32	folder 06
Board minutes and agendas,	box 32	folder 07-08
Assorted materials,	box 32	folder 09

Business meetings,	box 32	folder 10
Executive Board and general meetings,	box 32	folder 11
Executive Board and general meeting agendas,	box 32	folder 12
Treasurer financial and budget reports,	box 32	folder 13
President's speeches, opening and closing luncheons,	box 32	folder 14
Building reports from chairman, undated	box 32	folder 15
Rental chairman reports,	box 32	folder 16
Financial secretary reports,	box 32	folder 17
Treasurer reports,	box 32	folder 18
Evening group records,	box 32	folder 19
Assorted material,	box 32	folder 20
Agendas and minutes,	box 32	folder 21-22
Financial records and correspondence,	box 32	folder 23
Reports to the board by Pat McNutt,	box 32	folder 24
Officer reports,	box 32	folder 25
Building inventory,	box 32	folder 26
Executive Board and general meeting minutes, 2002 June-2003 May	box 32	folder 27-38
Executive Board meetings and treasurer reports,	box 32	folder 39-41
Rental agreements,	box 32	folder 42
Building records and miscellaneous,	box 32	folder 43
Executive Board and general meeting minutes, 2004 June-2005 May	box 32	folder 44-55
Master copy of procedures, undated	box 33	folder 01
Donations,	box 33	folder 02
Receipts,	box 33	folder 03-04
CPA audit, 2001	box 33	folder 05
Bank business, undated	box 33	folder 06
General fund, undated	box 33	folder 07
Postage and office supplies, undated	box 33	folder 08
Mesquiter Newsletter and yearbook receipts, 2001	box 33	folder 09

Janitorial supply receipts, 2001	box 33	folder 10
Hospitality receipts,	box 33	folder 11
Historian report, undated	box 33	folder 12
Ways and Means Committee, undated	box 33	folder 13
Silver Garden Tea, fine arts, undated	box 33	folder 14
Insurance and bonding receipts,	box 33	folder 15
Bridge game, undated	box 33	folder 16
"Build-Up Blocks" campaign, undated	box 33	folder 17
Bills and receipts,	box 33	folder 18-25
Treasurer reports,	box 33	folder 26
Memorial fund, undated	box 33	folder 27
Tax exemption letters, undated	box 33	folder 28
Junior Mesquite Club reports to Mesquite Club,	box 33	folder 29
Correspondence and thank-you notes,	box 33	folder 30
Copies of correspondence,	box 33	folder 31
Home Life pamphlet for health conditions of ancestors, 2001	box 33	folder 32
Reports of "Build-Up Blocks" by Jean Daubrava,	box 33	folder 33
Reports of "We Care" campaign, special events, and Ways and Means,	box 33	folder 34
Community services and Evening Mesquite community services receipts, 2001	box 33	folder 35
"Operation Smile" and "We Care" notes, 2001	box 33	folder 36-37
Mesquiter Newsletters, 2000 June-2001 May	box 33	folder 38-39
Contracts,	box 33	folder 40
Refund letters, undated	box 33	folder 41
Rental information, undated	box 33	folder 42
Maintenance and repair receipts,	box 33	folder 43-45
Community Improvement Project (CIP), Child Protective Services program, Channel 3, Dave Courvoisier, 1998 May 06 Physical Description: 1 VHS Tapes	box 33	folder 46
CIP press releases by Sally Wahren, 2002		

	box 33	folder 47-48
CIP Drug Free Youth program,	box 33	folder 49
Mesquite Club building inventory, 2001	box 33	folder 50
President Maureen Schnitzer scrapbook,	box 34	folder 01
Scrapbook,	box 34	folder 02
President Marianne (Billie) Kenney scrapbooks,	box 34	folder 03-04
President Phyllis Noblitt scrapbook, 2001 to 2002	box 35	
Evening Mesquite secretary reports, 2010 to 2012	box 36	folder 01-11
"The Mesquite Club Memorial: The Garden of the Four Seasons," Lorenzi Park dedication event scrapbook, 1970 to 1976	oversized box 37	
2012 and 2013 accessions		
Building Committee reports,	box 38	
Evening Mesquite minutes by T. Berger,	box 38	
Hospitality notebook,	box 38	
Meeting minutes,	box 38	
The Mesquiter newsletter,	box 38	
Notebook, minutes, projects, correspondence,	box 39	
Scrapbooks,	box 39	
Evening Mesquite Scrapbooks,	box 40	

[^ Return to Table of Contents](#)