

REQUESTING FROM OTHER LIBRARIES

Did you come across that perfect book or article only to realize that it was checked out or unavailable?

Don't worry, the University Libraries have systems in place to help you get just about anything.

First, let's take a look at getting books from other libraries.

The date under availability is when the book should be back, but we can get you a copy in the meantime.

Click on the Link+ button and you'll see that it automatically brings up information for the book

Next click on 'request this item',

and choose UNLV from the list,

Here is where you'll need your name, the barcode number from the back of your rebel card, your PIN number, and a pick up location

(Your PIN# is the last digits of your phone number; call the circulation desk at 702-895-2121 if you need help.)

Once you place your request, it should take 2 to 7 days for the book to get here. You'll be notified via email when it gets here and you can pick it up at the library that you chose.

We can also get you articles.

If an article is unavailable you can click here

If you've never used this you'll need to create an account. It is very and easy and will only take you a few moments.

Once you've filled out the new account page you'll be taken directly to the request form that should already be filled in with the article information.

(If it's not filled out you can get all the needed information from the previous page).

Hit submit and your article should be sent to within 72 hours.

If you have any questions, please feel free to give us a call, email us or drop by the research and information desk on the library's first floor. You can also check out our other tutorials for more quick and easy help.