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Collection Name	Collection #	Image # OR Box#Folder#	Item Description/Caption	Fee

Deadline Date: (orders are generally ready in 5-7 working days)	_____
Reproduction fee	_____
Service fees	_____
Research fees Time spent on research & retrieval: _____	_____
Rush fees (if needed in less than 5 working days)	_____
Other fees (CD or shipping)	_____
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